

CHECKLIST of Documents for Counselling in Post Basic B.Sc (Nursing) - 2020

(i). **By All Applicants:**

- 1). Application form submitted for Entrance Examination.
- 2). **Original** Admit Card for Entrance Test, signed by the Invigilator.
- 3). Entrance Test result card to be downloaded from https://studentservices.ignou.ac.in/Openmat/BSCN/2019/BSCN_Entrance_Res2019.asp
- 4). 10th Class or Matriculation or equivalent Certificates.
- 5). 10+2 Class Certificate.
- 6). Valid RNRM Registration Certificate (In case registration is done from more than one council, all such certificates).
- 7). Experience Certificate(s) on Letter Head of the competent authority with full name, date and signature with stamp of the current as well as previous organizations to be submitted in **Original**.
- 8). Copy of Registration Certificate of Hospital (in case of private hospital) duly attested by the Head of the Hospital / Organization.
- 9). GNM Diploma Certificate and Marks Sheets for all the three years.
- 10). **Original** No objection certificate (NOC) from the organisation, where the candidate is presently working to ensure the candidate is in-service.
- 11). In lieu of mid-wifery, the male nurses produce the certificate in any nursing course of 6-9 months duration as recognized by Indian Nursing Council. The candidates should produce relevant documents authenticating that such nursing course is recognized and approved by the Indian Nursing Council.
- 12). **Original** Anti-ragging Affidavits in the prescribed formats (Appendix-XXVII & XXVIII, at page no. 109 & 110 of the prospectus) duly Notorised and signed by Parents and Applicant separately, as given in the Prospectus.
- 13). **Original** Demand Draft of **Rs. 20,000/- (twenty thousand only)** in favour of **IGNOU** and payable at **KHANNA**, towards the **Programme fee**.
- 14). Two recent Passport size Photographs

(ii). **By Applicants claiming reserved seat:**

- 15). Category (SC/ST) Certificate for claiming SC/ST Seat
- 16). OBC-Non creamy Layer Certificate along with Income Certificate for claiming OBC (Non-creamy Layer) Seat. The Certificate, not older than 3 years, should be in the format as given in the Student Handbook and Prospectus of the Post Basic B.Sc (Nursing) Programme.
- 17). Certificate of Physically Handicapped for claiming PH Category seat, with a minimum of 40% disability.
- 18). War-widow Certificate for claiming War Widow Seat.
- 19). Kashmiri Migrant Certificate for claiming KM Seat.
- 20). EWS as per MHRD, GOI/Indian Nursing Council orders 1-5/2018-INC dated 09/08/2019.

(iii). **By the Applicants whose name is changed after High School (all documents listed below):**

- 21). In case any change in the name (other than the one mentioned in his/her High School Certificate), then it is mandatory for the candidates to furnish legal evidence of having changed his/her name/surname while submitting the admission form, as given below:
 - a. Attested copy of the Notification issued in the daily newspaper notifying the change of name.
 - b. An attested copy of the Affidavit filed before the 1st class Magistrate specifying the change in the name.
 - c. An attested copy of the Marriage Card/Marriage certificate in case of women candidates for change in **Surname**.
 - d. Attested copy of the Gazette Notification reflecting the change of name/surname.

Important instructions:

- All the relevant **ORIGINAL DOCUMENTS** for educational qualifications/experience/category should be brought by you and shown at the time of counseling for verification, as and when demanded.
- Your admission in B.Sc. (N) Programme is purely on the basis of your merit.
- Forms incomplete/without relevant supporting documents will be summarily rejected.